

Trace Governance – Payments (Pool 1 &2)

Pool 1 & 2 have bi-annual in **advance payments** for the project partners based on EAN-invoices sent to the Administrator (SDU) for the **project budget**.

Invoices should be sent to:

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Syddansk Universitet, Campusvej 55, 5230 Odense M

EAN-nr.: 5798000423121, Ref. Innomission4 1153-00001B

Text: IM4/Trace Disbursement no. X<1 or 2 etc.>, <project NN> <period for faktura>

Note!

- Remember to include information about which partner, project, and for which invoicing period the invoice is for.
- Remember that the invoice needs to be without moms.
- Payment terms: All suppliers are created in SDU's ERP system with a payment deadline of 30 days after SDU has received an invoice with the above information.
- For more information related to sending electronic invoices see her: [https://www.sdu.dk/da/om-sdu/indkoeb/elektroniske fakturaer](https://www.sdu.dk/da/om-sdu/indkoeb/elektroniske_fakturaer)
- The final 10% can be first invoiced when the final reporting has been approved.
- Pool 1 & 2 IFD case number: 1153-00001B